

Save this to your hard drive, complete it and then email it back.

Leisuretime Learning Community Education (Western Springs College) Enrolment Form		
Surname:		First Name:
Address:		
Hm Ph:	Bus Ph:	Mob:
Email:		Gender: M / F
Age: under 16 <input type="checkbox"/>	16-19 <input type="checkbox"/>	20-29 <input type="checkbox"/>
30-39 <input type="checkbox"/>	40-49 <input type="checkbox"/>	50-59 <input type="checkbox"/>
60+ <input type="checkbox"/>		
How did you find out about this course?		
Western Springs website <input type="checkbox"/>		Email <input type="checkbox"/>
From www.xtend.co.nz <input type="checkbox"/>		Brochure from Supermarket <input type="checkbox"/>
If you are not already on our email database, would you like to be? (You will be reminded as each new term approaches & receive course updates)		
What other course(s) would you like us to offer?		
Term	Name of Course(s)	Fee
<i>Community Services Card discount? (applicable to just a few courses). If yes, write name, number and expiry date of your card:</i>		
<i>Check if you qualify for Early Bird Special</i>		
TOTAL		
Date you made payment by internet banking:		

Enrolment Details

EBS - Early Bird Special Discount

EBS - Early Bird Special <i>To qualify, payment must be received by:</i>	
Term 1	2.00 pm Tue 2 Feb 2010
Term 2	2.00 pm Mon 19 Apr 2010
Term 3	2.00 pm Mon 19 Jul 2010
Term 4	2.00 pm Mon 11 Oct 2010

Who May Enrol?

Students aged 16 and over are eligible to enrol for all classes. For some classes, teens aged 12+ may enrol. If you are interested in this option, please enquire further.

How to Enrol

By Email: communityeducation@xtra.co.nz

By Phone: Bridget Klubien (09) 378 4487 (home office)

Internet Banking: Please deposit your fee into Kiwibank 38-9010-0067170-00, in the name of **Leisuretime Learning Ltd.** You must write your surname in the 'particulars'. If enrolling within two weeks of the course start date, please check there is a place before making payment.

By Mail: Make your cheque payable to **Leisuretime Learning Ltd** and post to 60 Franklin Road, Freemans Bay, Auckland 1011

Receipts: will not be sent unless you provide a stamped self-addressed envelope.

In Person: Administration Block (first on left, inside main gates), Western Springs College, during school terms, 8.30 am to 4.00 pm. The school term start dates are listed on the website, www.westernsprings.school.nz (see "Calendar"), or phone 815 6730.

Payments, Refunds and Withdrawals

- Full payment is required at time of booking - no deposits taken
- Notice of five working days prior to commencement of class is required if you wish to withdraw your enrolment (course transfers and refunds will not be made after this time). When five days working days notice is given, fees may be transferred to another class at no charge. If you require a refund, a \$20 administration fee is payable.